



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**\*\*\*REVISED 02-07-2018**

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** February 1, 2018

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of February 5, 2018

<b>Monday</b> <b>February 5, 2018</b>	Parks Committee	9:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
<b>Tuesday</b> <b>February 6, 2018</b>	No Scheduled County Meetings		
<b>Wednesday</b> <b>February 7, 2018</b>	<b>*Historic Sites Preservation Council (Agenda Revised)</b>	9:00 a.m.	<b>UW Extension</b> <b>864 Collins Rd, Rm 8/9, Jefferson</b>
	Board of Wisconsin PACE Commission Annual Meeting – Board of Directors	2:00 p.m.	Wisconsin Counties Association 22 E. Mifflin St, Suite 900, Madison
<b>Thursday</b> <b>February 8, 2018</b>	<b>**Finance Committee (Agenda Revised)</b>	8:30 a.m.	<b>Jefferson County Courthouse</b> <b>311 S. Center Ave, Rm 112, Jefferson</b>
<b>Friday</b> <b>February 9, 2018</b>	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	<b>***WI River Rail Transit Commission (WRRTC) (Agenda Revised)</b>	10:00 a.m.	<b>Madison Highway Garage</b> <b>2302 Fish Hatchery Rd, Madison</b>
<b>Saturday</b> <b>February 10, 2018</b>	No Scheduled County Meetings		
<b>Sunday</b> <b>February 11, 2018</b>	No Scheduled County Meetings		

Parks Committee Agenda  
Jefferson County  
Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

Date: Monday, February 5, 2018  
Time: 9:30 a.m.

Committee members: Foelker, Matt  
Kelly, Mike  
Nass, Steve  
Payne, Laura  
Tietz, Augie

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee Minutes for December 4, 2017
6. Communications
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Wisconsin Department of Transportation TAP Grant
9. Discussion and Possible Action on 2018-2019 Outdoor Recreation Aids Grant
10. Discussion and Possible Action on Former County Highway Site
11. Discussion and Possible Action on Garman Nature Preserve Vegetation Management Plan and Garman Nature Preserve Sign Plan
12. Discussion and Possible Action on New Position Request
13. Discussion and Possible Action on Requests for Reserving Park Open Spaces
14. Discussion on County Conservation Aids Award Notification – Carlin Weld Park
15. Discussion on Interurban Recreation Trail
16. Discussion on Historic Sites Preservation Council
17. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
18. Discussion on 2018 Parks Department Budget
19. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion on the proposed use of the former-Jefferson County Highway Shop site and possible acquisition of additional land adjoining county owned land
20. Reconvene in open session for discussion and possible action on closed session items
21. Adjourn

Next scheduled meetings: March 5, 2018  
April 2, 2018  
May 7, 2018  
June 4, 2018

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# Historic Sites Preservation Council

Jefferson County UW Extension  
Rooms 8/9  
864 Collins Road  
Jefferson WI, 53549

REVISED 02-05-2018

Wednesday, February 7, 2018  
9:00 a.m.

## Council Members

Ed Morse, Chair; Matt Foelker, Vice Chair; Robert Birmingham, Secretary; Steve Nass; Steve Mode

## Agenda

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Review of agenda
5. Public comment (Members of the public who wish to address the Council must register their request at this time)
6. Approval of minutes from the December 6, 2017 meeting
7. Communications
8. Work plan: discussion and development of mission and goals
9. Next meeting; February date and location
10. Potential agenda items for Council's next meeting
11. Adjourn

A quorum of **\*the Parks Committee**, or any other Jefferson County Committee, Board, Commission or any other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

**Board of Wisconsin PACE Commission  
Annual Meeting  
Board of Directors**

Wednesday, February 7, 2018

Wisconsin Counties Association  
22 E. Mifflin Street, Suite 900  
Madison, WI 53703

2:00 p.m.

- Approval of Resolution no. 18-01, imposing a special charge pursuant to section 66.0627(8) of the Wisconsin statutes in an amount not to exceed \$249,000 against certain real property, sometimes known as "THE WATERLOO TECHNOLOGY CENTER PROPERTY," located in Jefferson County, Wisconsin for REDISCOVERED, LLC.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Finance Committee Agenda**  
**Jefferson County**  
Jefferson County Courthouse  
311 S. Center Avenue, Room 112  
Jefferson, WI 53549  
**\*REVISED 02-06-2018**

Date: Thursday, February 8, 2018

Time: 8:30 a.m.

Committee members:	Jones, Richard (Chair)	Kutz, Russell (Secretary)
	Rinard, Amy	Jaeckel, George
	Hanneman, Jennifer (Vice Chair)	

Note-these are estimated times for agenda items

1. Call to order (8:30 a.m.)
2. Roll call (establish a quorum) (8:30 a.m.)
3. Certification of compliance with the Open Meetings Law (8:30 a.m.)
4. Approval of the agenda (8:30 a.m.)
5. Approval of Finance Committee minutes for January 18, 2018 (8:30 a.m.)
6. Communications (8:30 a.m.)
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time) (8:30 a.m.)
8. Discussion and possible action to amend the Human Services Department to include grant funds awarded for responding to the Opioid Crisis (8:35 a.m.)
9. Discussion and possible action on amending the Jefferson County Purchasing Ordinance (8:35 a.m.)
10. Discussion and possible action on amending the Jefferson County Budget Ordinance (8:50 a.m.)
11. Discussion and possible action on 2019 Budget Calendar (9:05 a.m.)
- 12. \*Discussion and possible action on out-of-state travel – County Administrator (9:10 a.m.)**
13. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties (9:10 a.m.)
14. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties. (9:10 a.m.)
15. Reconvene in open session (9:10 a.m.)
16. Review of the financial statements and department update for December 2017-Finance Department. (9:15 a.m.)
17. Review of the financial statements and department update for December 2017-Treasurer Department. (9:15 a.m.)
18. Review of the financial statements and department update for December 2017-Child Support Department. (9:15 a.m.)
19. Discussion on 2017 projections of budget vs. actual revenues and expenditures. (9:20 a.m.)
20. Update on contingency fund balance (9:20 a.m.)
21. Discussion of funding for projects related to the new Highway Facilities and sale of old Highway Facilities (9:25 a.m.)
22. Set future meeting schedule, next meeting date, and possible agenda items (9:25 a.m.)
23. Review of invoices (9:25 a.m.)
24. Adjourn (9:45 a.m.)

Next scheduled meetings:

Thursday March 8, 2018, Regular Meeting
Thursday April 12, 2018, Regular Meeting
Thursday May 10, 2018, Regular Meeting
Thursday June 12, 2018, Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTION MEETING**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8:00 A.M. ON FRIDAY, FEBRUARY 9, 2018**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Discussion and Possible Determination of Completeness on Application for Expanded Livestock Facility by Daybreak Foods Inc, Crossman Road, Town of Lake Mills-Patricia Cicero
8. Discussion and Possible Action on Draft County Board Resolution to Amend the Land Information Plan to Include Implementation of a County Unmanned Aircraft Systems (UAS) Program-Andy Erdman
9. Site Inspections for Petitions to be Presented in Public Hearing on February 15, 2018:

R4041A-18 – John & Natalie Kutz/D&S Kutz Joint Revocable Trust Property: Create a 2.2-acre vacant building site from part of PIN 016-0614-3512-001 (30 Acres) on Kutz Road in the Town of Koshkonong.

R4040A-18 – Joe Kennedy/Ashling Hills Farm LLC Property: Rezone to create two, 1.2-acre vacant building sites on McMillen Road in the Town of Koshkonong from part of PIN 016-0514-3341-000 (40 Acres).

R4037A-18 – Eugene Gutzmer Jr: Rezone to create a 2.307-acre A-3 zone around the home at N462 County Road N from PIN 004-0515-3222-000 (28.305 Acres) in the Town of Cold Spring.

R4038A-18 – Loren Lindl (ADL Properties, LLC)/Roger Britzke Property: Create a 1.1-acre vacant building site on the west side of Haas Road, Town of Hebron, from part of PIN 010-0615-2744-000 (40 Acres).

R4039A-18 – Loren Lindl (ADL Properties, LLC)/Roger Britzke Property: Create a 2.2-acre farm consolidation lot around the home and buildings at N2976 Haas Road, and create a 1.1-ac vacant building site adjacent, both from PIN 010-0615-2744-000 (40 Acres) on the east side of Haas Road in the Town of Hebron.

CU1939-18 – Todd Crawley & Jennifer Blossom: Conditional use to allow up to 15 dogs in an A-3, Agricultural/Rural Residential zone at N6304 Coffee Road in the Town of Farmington, on PIN 008-0715-1523-002 (2.05 Acres).

R4043A-18 – Wilkes LLC: Create a 1-acre lot around the home at W9521 Waterloo Road on PIN 030-0813-1821-000 (38.023 Acres) in the Town of Waterloo.

R4044A-18 – Wilkes LLC: Create a 1-acre lot around the home at N7841 Geise Lane in the Town of Waterloo from part of PIN 030-0813-2942-000 (40.5 Acres).

R4042A-18 – Jennifer Martin: Create a 4 acre lot around the home and buildings at N4435 County Road G in the Town of Oakland from part of PIN 022-0613-1211-000 (32.07 Acres).

10. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

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*A digital recording of the meeting will be available in the Zoning Department upon request.*

# WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website [www.wrrtc.org](http://www.wrrtc.org)

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday February 9<sup>th</sup>, 2018 Meeting Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Matthew Honer, WRRTC Administrator

## Wisconsin River Rail Transit Commission

Meeting Friday, February 9<sup>th</sup>, 2018 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

### *WRRTC's Schedule of Meetings:*

2018
January 5
February 9
March 9
April 6
May 4
June 8
July 6
August 10
September 7
October 5
November 9
December 7

**NOTE:** The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday** of the **month** at the **Dane County Highway Building** in Madison, WI.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

*Thank you for your interest and assistance.*

*To learn more about WRRTC, please visit our website at [www.wrrtc.org](http://www.wrrtc.org)*

# Wisconsin River Rail Transit Commission

## Amended Agenda

Meeting - Friday, February 9<sup>th</sup>, 2018 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

*10 minutes estimated | Action Items*

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Matthew Honer
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Honer
4. Action Item. **Approval of Agenda** – Prepared by Honer
5. Action Item. **Approval of draft January 2018 Meeting Minutes**– Prepared by Honer
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

### REPORTS & COMMISSION BUSINESS

*10 minutes estimated | Update and Action Item*

8. **WRRTC Financial Report** – Jim Matzinger /Gene Gray, Accountant
  - Treasurer's Report for February and Payment of Bills

*10 minutes estimated | Update*

9. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
  - Update on Monthly Maintenance Activities
  - Update on Capital Projects
  - Other Continuing Issues/ Topics
  - Update on Business Development

*10 minutes estimated | Update*

10. **WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT

*15 minutes estimated | Update*

11. **WRRTC Communications and Administrator's Report** – Matthew Honer, Admin.

*15 minutes estimated | Update and Action*

12. **Discussion and Action to approve invoice and payment for Sauk Bridge Project** – Honer, Admin.

*10 minutes estimated | Update and Action*

13. **Discussion, and Possible Action on rail-to-trail conversion on Sauk Spur from MP 7.96 - 7.21** – Ken Lucht, WSOR

*10 minutes estimated | Update and Action*

14. **Discussion, and Possible Action regarding Scot Forge Temporary Use Permit** - Lucht, WSOR

*10 minutes estimated | Update and Action*

15. **Discussion, and Possible Action on Gritmaker private crossing permit** - Honer, Lucht.

*10 minutes estimated | Update and Action*

16. **Discussion, and Possible Action on Green County joining WRRTC** - Sweeney, Chair.

*10 minutes estimated | Update and Action*

17. **Presentation, Consideration/Action on WSOR's 2018 Maintenance Plan and 5 – year capital improvement plan.** - Lucht, WSOR.

*10 minutes estimated | Update*

18. **Presentation and Discussion of WSOR Carloads Data** – Lucht, WSOR.

19. Action Item. **Adjournment**